

# Executive Committee

January 30, 2024



# TEXAS HISTORICAL COMMISSION

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## AGENDA EXECUTIVE COMMITTEE Holiday Inn Austin Town Lake Sunflower/Marigold Room 20 N-IH 35 Austin, TX 78701 January 30, 2024 3:30 P.M.

*(or upon the adjournment of the 1:30 p.m. Historic Sites committee meeting, whichever occurs later)*

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*This meeting of the THC Executive committee has been properly posted with the Secretary of State's Office according to the provisions of the Texas Open Meetings Act, Chapter 551, Texas Government Code. The members may discuss and/or take action on any of the items listed in the agenda.*

*NOTE: The Executive Committee may go into executive session (closed meeting to the public) on any agenda item if appropriate and authorized by the Open Meetings Act, TGC, Chapter 551.*

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1. **Call to Order** – *Chairman John Nau*
  - A. Committee member introductions
  - B. Establish quorum
  - C. Recognize and/or excuse absences
2. **Consider approval of the October 26, 2023, and the December 13, 2023, Executive Committee meeting minutes** – *Nau*
3. **Consider approval dates/locations for 2024 & 2025 quarterly meetings** – *(Item 13.2) – Patterson*
4. **Consider approval of authorization for safe deposit boxes for the Texas Historical Commission**  
*(Item 13.3) – Dr. Egele*
5. **Consider approval of nomination of Daisy White as a Commission Appointee to the Board of Trustees of the Friends of THC** – *(Item 13.4) – Zutschi*
6. **Consider approval to request capital authority for San Felipe de Austin archeology lab/maintenance/retail office facility** *(Item 13.5) – Dr. Egele*
7. **Human Resources, Information Technology, and Administration updates** – *Dr. Egele*
8. **Committee Chairman's Report**
  - A. Ongoing Projects; and
  - B. Updates and Upcoming Events
9. **Adjourn**

*NOTICE OF ASSISTANCE AT PUBLIC MEETINGS: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact Paige Neumann at 512-463-5768 at least four (4) business days prior to the meeting so that appropriate arrangements can be made.*

## TEXAS HISTORICAL COMMISSION

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### MINUTES EXECUTIVE COMMITTEE

The National Museum of the Pacific War  
Admiral Nimitz Historic Ballroom  
340 E. Main Street  
Fredericksburg, TX 78624  
October 26, 2023  
3:30 p.m.

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*Note: For the full text of action items, please contact the THC at P.O. Box 12276, Austin, TX 78711 or call 512-463-6100.*

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#### 1. Call to Order

The meeting of the Texas Historical Commission (THC) Executive Committee was called to order by Vice-Chair Catherine McKnight at 3:32 p.m. on October 26, 2023. She announced the meeting had been posted to the *Texas Register*, was being held in conformance with the Texas Open Meetings Act, Texas Government Code, Chapter 551 and that notice had been properly posted with the Secretary of State's Office as required.

#### A. Committee member introductions

Vice-Chair Catherine McKnight welcomed everyone, and introductions were made around the table. Members present included:

Vice-Chair Catherine McKnight  
Secretary Garrett Donnelly  
Commissioner John Crain  
Commissioner Pete Peterson  
Commissioner Laurie Limbacher

#### B. Establish quorum

Vice Chair McKnight reported a quorum was present and declared the meeting open.

#### C. Recognize and/or excuse absences

There were no absences.

#### 2. Consider approval of the July 20, and September 12, 2023 Executive Committee meeting minutes

Commissioner John Crain moved, and Commissioner Pete Peterson seconded, and the committee voted unanimously to approve the minutes from the July 20, and September 12, 2023 Executive Committee Meetings. Hearing no objection, Vice Chair McKnight declared the minutes approved. Commissioner Laurie Limbacher noted that she did not attend the meeting in July.

### **3. Internal Audit Program (Item 7.2)**

#### **A. Discussion regarding the Internal Audit Annual Report**

Darlene Brown and Liz Meyer with McConnell & Jones LLP provided details on work completed during FY23. The main audit conducted was on the Retail Revenue and related processes, and the Point of Sale (POS) system, access, data security, and how revenue is recorded and reconciled. The majority of the findings were rated as being high-risk. Ms. Brown noted that at the time of the audit there were 21 museum stores evaluated. She noted that since QuickBooks was no longer supported and the POS system was being upgraded that some of the findings may no longer apply, but the same issues could still exist if the right controls are not put into place. She noted that sites were not consistent in the processes of handling retail sales from the time it hits the POS until the time it is deposited. This is something that needs improvement due to inconsistencies between site policies.

Regarding the POS system being protected from unauthorized use, internal controls were rated as needing major improvements as passwords were weak, were not enforced, and screens did not automatically lock after ten minutes. Another area looked at was how customer data that was collected was safeguarded from unauthorized disclosure or data breach. This area was rated as needing major improvement as a separation of duties as to who could do what within the system was not in place. They looked at the recording of revenue and that the reconciliation was being conducted in a timely manner. Ms. Brown noted that part of the reconciliation process should include inventory management but currently does not.

Ms. Brown stated that there were two areas they followed up on from previous years findings. Those were the grant application and management processes and the THCPP web application for tracking conservation easements. She said that both areas have been fully addressed.

#### **B. Consider approval of the Annual Internal Audit Plan**

Ms. Brown provided details on the audit plan for FY24 noting that they estimate a total of 276 billable hours to work on risk assessment and a review of the financial operations.

Commissioner Laurie Limbacher moved, and Commissioner Peterson seconded, and the committee voted unanimously to send forward to the commission and recommend approval the annual internal audit plan as presented.

### **4. Consider approval of THC Committee Charters (Item 7.3)**

Executive Director Mark Wolfe stated that a new charter was needed for the Finance and Government Relations Committee. Dr. Carol Egele, Deputy Executive Director of Administration provided some background on the reason for the change and noted what the significant changes were. Commissioner Peterson moved, and Commissioner Limbacher seconded, and the committee voted unanimously to send forward to the commission and recommend approval of the THC Committee charter for the Finance and Government Relations Committee.

### **5. THGAAC (Item 15.2)**

#### **A. Consider approval of the THGAAC's Strategic Plan for Fiscal Years 2024 and 2025**

Joy Nathan, Executive Director for the Texas Holocaust, Genocide, and Antisemitism Advisory Commission said that at their September quarterly meeting the board approved the items being brought for THC consideration. The first item outlines the commissions duties, goals, and output measures. Commissioner Garrett Donnelly moved, and Commissioner Crain seconded,

and the committee voted unanimously to send forward to the commission and recommend approval the THGAAC's strategic plan for fiscal years 2024 and 2025.

**B. Consider approval of the Friends of THGAAC's funding priority list**

THC Executive Director Mark Wolfe said that they are following the same procedure that the Friends of THC follow for fundraising efforts. There was a question about how often the list is updated. Wolfe said that the list is approved annually but can always be brought back to the commission for approval of a revision. He said that following this method, the list is approved by the THGAAC commission and THC. Commissioner Peterson moved, and Commissioner Limbacher seconded, and the committee voted unanimously to send forward to the commission and recommend approval the Friends of THGAAC's funding priority list.

**C. Consider approval of the THGAAC Education Grant scoring updates**

The THGAAC wanted to find a way for smaller non-profit organizations to receive matching grants. Commissioner Donnelly moved, and Commissioner Peterson seconded, and the committee voted unanimously to send forward to the commission recommending approval of the THGAAC's education grand scoring updates.

**6. Consider approval of recommendations for the 2023 Texas Historical Commission Preservation Awards (Item 15.3)**

Executive Director Wolfe said staff has worked diligently to review the applications to determine the recipients of each award. He noted that THC received more applications this year than ever before. Commissioner Donnelly moved, and Commissioner Crain seconded, and the committee voted unanimously to send forward to the commission and recommend approval of THC Preservation Awards Committee recommendations as per the awards recommendation's handout.

**7. Consider approval of funding recommendations for the Texas Preservation Trust Fund Grant Program for Fiscal Year 2024, and policy changes for the Fiscal Year 2025 Grant Round (Item 15.4)**

Ashley Salie, Texas Preservation Trust Fund (TPTF) Grant Program Coordinator stated that the Texas Legislature provided an increase in the level of funding for each grant round. The amount was raised from \$248,625 to \$330,000 beginning in FY24 and is effective through the biennium. She also noted that the TPTF has earmarked special funding in the amount of \$1,415,924 for eligible projects located within the City of Dallas with a maximum of grant award of \$250,000, and \$500,000 for projects located within counties that are in TxDOT's Amarillo District in the Texas Panhandle with a maximum grant award of \$100,000.

Salie stated that THC received 37 applications totaling over \$1.6 million. That amount included \$760,000 in the Panhandle Area and City of Dallas funding opportunities. She noted that of the 37 applications received, 21 projects were invited to submit a project proposal, 16 of which followed through with a proposal for grant funding. Referencing the slides being shown, Salie described each of the projects being recommended for funding. Salie mentioned that the TPTF Advisory Board met on September 19 to review the project proposals with THC staff. The board approved the list being recommended for commission approval. She said that the Advisory Board also recommended a staff-proposed increase in the maximum grant award from \$30,000 to \$50,000. She referenced the slides being shown that provided funding data on award amounts. After some discussion regarding the higher award amount, Salie said that it was hoped

that the increase in the funding amount would entice more entities to apply to receive grants and make the process more competitive. She also noted that the match was a one-to-one match. There was a question regarding the types of properties that are applying for funding. Salie said that some of the applications that THC received were for properties that are not considered as endangered as what the TPTF was designed to assist. Elizabeth Brummett, Director of the Division of Architecture, said that if the number of applications continues its decline, she is worried that the program will have considerable amount of funds remaining. She also noted that the need for funding was outweighed by the endangerment of the property among several other factors. Commissioner Limbacher moved, and Commissioner Peterson seconded, and the committee voted unanimously to send forward to the commission and recommend approval of the funding recommendations for the Texas Preservation Trust Fund Grant Program for Fiscal Year 2024, and policy changes for the Fiscal Year 2025 Grant Round.

## **8. Report on the Agency Plan**

Dr. Carol Egele, Deputy Executive Director of Administration, stated that the Agency Strategic Plan for the years 2023 to 2027 was complete. She noted that the plan consists of five core goals with 63 specific outcomes, 52.3 percent of which were in progress. She went on to describe some of the accomplishments to date.

- The Archeology Division reached its production goals for pinch pots, and all have been distributed.
- History Programs Division had partnered with Archeology Division to draft original K-12 lesson plans to accompany the pinch pot activity. The plans are posted on the agency's Learning Resource page.
- The Finance & Accounting Division is working with divisions to repackage division budget reports to ensure appropriate use of funds.
- The Communications Division team worked with a marketing research firm to gain data and insight to support the FY24 agency Communications Plan initiatives.
- Information Technology continued work on the Texas History Navigator mobile app by incorporating advanced features.
- Human Resources led the development of the agency's Continuity of Operations Plan (COOP)
- Procurement and Contract Services launched the online fleet vehicle reservation system and has a system in place for inspecting and cleaning vehicles before and after each use.
- Division of Architecture launched an electronic submission portal supporting the Federal and State Tax Credit Programs completely replacing the paper-based system.
- Community Heritage Development updated the identity, messaging, and brand for the Texas Treasure Business Award. The project used two preservation scholars to complete the project.
- Historic Sites Division is revamping the retail operations to address audit recommendations. Part of that process is adopting the FiServe/Clover point of sale system. Once implemented, the system would assist in inventory management and data collection from customers.

She concluded, noting that the entire plan was included in the commission meeting packet.

**9. Human Resources, Information Technology, and Administration update (Item 16.4)**  
**Human Resources**

Dr. Egele said that the Texas Labor Code requires each state agency to have a Continuity of Operations Plan submitted to the State Office of Risk Management. Human Resources, in conjunction with each division director, crafted the plan and it would be ready for submission in November. She said that the LAR request for FTE's was overwhelmingly approved, and THC was approved for 42 positions. She noted that nearly all the positions have been either posted or filled as of this meeting. Dr. Egele continued noting that Human Resources was working to automate the Performance Evaluations in the Performance Management Module in the CAPPs system. She said that the legislatively mandated Survey of Employee Engagement was coming to staff in November.

**Information Technology**

Dr. Egele said that the Texas History Navigator mobile app was being updated to highlight sites and would have a trip planner that will permit travelers to plan their trip to our historic sites. Phase 2.0 could potentially include social media sharing, merit badging, and possibly integration with a Facebook or LinkedIn account. Continuing, Dr. Egele said that the Atlas upgrade is progressing on schedule and will streamline searching, improve graphics, and provide additional map layers. She said that IT was working on providing broadband and comprehensive area connectivity to the historic site. This includes system replacement of outdated equipment and/or service providers.

**Procurement and Contract Services**

Dr. Egele stated that Procurement and Contract Services is working to assist commissioners to avoid conflicts of interest. She said that commissioners will receive an email with a list of active vendor contracts to review to determine if a conflict of interest exists. The process has been automated and commissioners can click a link and indicate if they do or do not have a conflict of interest.

**10. Committee Chairman's Report**

A. No report provided.

**11. Adjourn**

At 4:31 p.m., on the motion of the vice-chair and without objection, the meeting was adjourned.

# TEXAS HISTORICAL COMMISSION

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## MINUTES EXECUTIVE COMMITTEE

Barbara Jordan Building  
1601 Congress Ave.  
2<sup>nd</sup> Floor, Room 2.042  
Austin, TX, 78701  
December 13, 2023  
10:00 p.m.

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*Note: For the full text of action items, please contact the Texas Historical Commission at P.O. Box 12276, Austin, TX 78711 or call 512-463-6100*

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### 1. **Call to Order** – *Chairman John L. Nau, III*

The meeting of the Texas Historical Commission (THC) Executive Committee was called to order by Chairman John Nau at 10:11a.m. on December 13, 2023. He announced the meeting had been posted to the Texas Register, was being held in conformance with the Texas Open Meetings Act, Texas Government Code, Chapter 551 and that notice had been properly posted with the Secretary of State's Office as required.

#### **A. Committee member introductions**

Chairman Nau welcomed everyone, and introductions were made around the table.

Members present included:

Chair John Nau

Vice-Chair Catherine McKnight

Secretary Garrett Donnelly

Commissioner John Crain

Commissioner Laurie Limbacher

#### **B. Establish quorum**

Chairman Nau reported a quorum was present and declared the meeting open.

#### **C. Recognize and/or excuse absences**

Chairman Nau noted Commissioner Pete Peterson was absent and without objection excused the absence.

### 2. **Approval of Contract Extensions for Professional Services**

#### **A. Consider approval to amend the professional services contract with Samuel Collins, III for advisory and expert services regarding the design, build, and operation of the new facilities at the Levi Jordan Plantation State Historic Site**

Joseph Bell, Deputy Executive Director of Historic Sites stated that Mr. Collins has been working with staff on the Levi Jordan project for several years and noted that funds are available to fully fund the extension. He said that Mr. Collins has been instrumental in garnering community support for the project. The contract will be extended to January 2025. After some discussion Chairman Nau called for a motion to approve the one-year contract extension. Hearing no objections, Chairman Nau called for a vote. The vote to approve was unanimous.



**B. Consider approval to amend the Services Agreement with Resources Data, Inc. (Contractor)**

Commissioner Garrett Donnelly moved, and Commissioner Catherine McKnight seconded, to approve amending the Services Agreement with Resources Data, Inc. Dr. Carol Egele, Deputy Executive Director of Administration said that the contractor is designing the THC Mobile Application, Texas History Navigator, and their contract ends January 20, 2024. She noted that staff would like to exercise the option to renew for the maximum amount of time allowable of 180 calendar days which will extend it to May 2024. She noted that during the extension period the vendor would be working on Phase II of the project which included site badging and account integration which will allow visitors to link to their personal social media accounts. She also noted that a sum of \$221,000 will also be added, \$120,000 will be reimbursed by the Friends of THC and Historic Sites will fund the remainder. Chairman Nau called for a vote. The vote to approve was unanimous.

**3. Agency and Commission Structure**

Discussion of several topics including but not limited to possible restructure of Executive Director direct reports and updated organization charts, hiring legal counsel, and how to continue administration of the Texas Holocaust, Genocide, and Antisemitism Advisory Commission (THGAAC).

Executive Director Mark Wolfe said that with his impending retirement several changes were in the works to ease the day-to-day burden of the incoming executive director.

Wolfe noted that he would not be posting the position for legal counsel and would leave it to his successor to develop that relationship. Chairman Nau said that the position should not be posted until January 2 or 3.

Wolfe stated that administration for the THGAAC will continue. It was noted that at some point in the future, the THGAAC could report directly to the Commission.

There was a question about the frequency of meetings held by agency executive staff. Wolfe explained that executive staff meet every morning and with the division directors every two weeks. An agency-wide meeting is held every other month.

There was a question about the amount of public and staff exposure to the Executive Director. Wolfe explained that there would likely be minimal exposure to the public and more with the program communities such as Main Street, County Historical Commissions, and the Texas Trail Regions.

Wolfe said that there was a need for restructuring of the standing Commission Committees. It was thought that each commissioner was assigned to too many committees and that the committees were too large containing almost the number needed for a commission meeting quorum. The size of the committees and the number of committees for each commissioner was lowered by one. Of the changes most notable, the combination of the Communications and Finance and Government Relations Committees to one.

There was a question about dividing the Historic Sites Committee into smaller, more workable units as they are by far the largest division, containing nearly half the agencies FTE. The biggest question now is how to divide the committee, geographically or thematic by subject matter. Vice-Chair McKnight said that the structure currently in place dividing them by programmatic specialty would be ideal. Discussion

of expanding the time allotment during meetings for Historic Sites was well received by committee members. Wolfe said that having ad hoc committees is also a possibility. Chairman Nau said this subject would be revisited at subsequent meetings.

Chairman Nau said that there has also been a suggestion regarding the number of Commission meeting moving from 4 to 6 per year. It was also thought that committees could meet independently and not all on the same day. A suggestion was made that the agency try to set meetings as far out as two years in advance. Wolfe noted that staff travel is a concern.

Vice-Chair McKnight announced that a new executive director has been selected and commissioners and staff will be notified via email today (December 13, 2023). Ed Lengel will start on January 1, 2024. Chairman Nau stated that the commission owes a debt of gratitude to the search committee for their diligence in finding a quality candidate. Vice-Chair McKnight said that she was pleased with the partnership that was in place during the search and the recruiting firm was very in tune with what skillset the committee was looking for in a viable candidate.

Committee members were provided with information on long-tenured staff. The information provided names of those currently eligible to retire and those that will become eligible within the next several years. The discussion from committee members was that they were unaware of exactly how many long-term staff THC currently has and will there be staff to fill in when those folks do retire.

Chairman Nau said that there were several high-profile issues coming before the commission and that commissioners and the new executive director should be made aware of these issues. Wolfe provided details on current designation for the three buildings and what conditions would need to be met to proceed with any plans for the building.

- a. San Antonio: Institute of Texan Cultures at the World's Fair site is owned by UTSA. San Antonio Conservation Society hopes to list the property on the National Register of Historic Places. The city and UTSA would prefer that the contents of the museum be relocated, and the building can be removed.
- b. The Astrodome in Houston is an SAL. There may be an effort to de-list it or to get a demolition permit.
- c. Chairman Nau stated that we have received some assistance with our Capital Authority request from Mr. Robert Miller, and that request appears to be moving forward.
- d. The rooftop addition is still proposed for the visitor center at the Alamo on the Woolworth Building (and two others) in San Antonio. Staff position is that the project doesn't meet park service standards. They need a permit. This will be coming back in front of the commission in the near future.
- e. Bell reported that the French Legation/Foodworks contract is being terminated at the request of Foodworks at the end of December. THC acquired all the kitchen improvements. Staff is looking at several opportunities for the Legation regarding catering at the site for events.
- f. Staff reported that a very misleading article was published in Texas Monthly suggesting that THC removed books about slavery from plantation property gift shops. The few books that were removed were not focused on Texas history or slavery and new, more relevant books were being purchased to take their place.

- g. Chairman Nau stated that he is assisting with a project to tell the stories of African American soldiers that were executed because of a riot at Camp Logan. Camp Logan was located on what is now Memorial Park in Houston. The Chairman asked that THC staff assist with this project through the marker program.

**4. Adjourn**

Chairman Nau asked if any further business was to be brought before the committee. There being none, he stated that the meeting was adjourned at 1:37 p.m.

## TEXAS HISTORICAL COMMISSION

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Item 13.2  
Texas Historical Commission  
Quarterly Meeting  
January 30-31, 2024

### Consider approval dates/locations for 2024 & 2025 quarterly meetings

#### **Background**

Attached is a list of locations where the THC quarterly meetings have been held in the past and below are the proposed 2024 & 2025 dates and locations for consideration.

#### **Current meeting dates and locations**

##### **2024**

January 30-31, Austin

~~April 25-26, Corpus Christi~~ **April 2-3, Austin, Real Places Conference**

July 25-26, Tyler

October 24-25, Midland/Odessa

#### **Proposed dates and locations:**

##### **2025**

January 30-31, Austin

April 22-23, Austin (pending confirmation of 2025 Real Places Conference date)

July 24-25, TBD

October 23-24, TBD

#### **Recommended motion (Committee):**

Move that the committee send forward to the Commission and recommend approval of the amended dates and locations for 2024 & to approve the dates and locations for the 2025 quarterly meetings as noted on the above list.

#### **Recommended motion (Commission):**

As recommended by the Executive committee, move to approve the amended dates and locations for 2024 & to approve the dates and locations for the 2025 quarterly meetings as noted on the above list.

**Locations of Commission Meetings  
1953 - 2024**

<b>Year</b>	<b>Locations</b>
2024	Austin (2), Tyler, Midland/Odessa
2023	Austin (2), Marfa, Fredericksburg
2022	Austin (2), San Antonio, College Station
2021	Zoom (1), Austin (3)
2020	Austin (1), Zoom (3) due to COVID-19
2019	Austin (2), Paris, Brownsville
2018	Austin, Sealy, Amarillo, Laredo
2017	Austin (3), Lubbock
2016	Austin, San Antonio, Nacogdoches, Katy
2015	Austin (3), Buffalo Gap
2014	Austin (2), Alpine, Fort Worth
2013	Austin (3), Goliad
2012	Austin (3), Dallas
2011	Austin (3) Midland
2010	Austin (2), Houston, Kingsville
2009	Austin (2), Fort Worth, El Paso
2008	Austin (2), Corpus Christi, San Angelo
2007	Austin (2), Marfa, San Antonio
2006	Austin (2), Fredericksburg, Galveston
2005	Austin (2), Castroville, Jefferson
2004	Austin (2), Fort Worth, Victoria
2003	Austin, Amarillo, Dallas, San Antonio
2002	Austin (2), Abilene, Houston,
2001	Austin (2), Albany, Beaumont,
2000	Austin, Dallas, San Antonio, Brenham
1999	Austin (3), Marathon
1998	Austin (2), El Paso, Galveston
1997	Austin (3), Kilgore
1996	Austin (2), Amarillo, Brownsville
1995	Austin (3), Fort Worth
1994	Austin (3), San Angelo
1993	Austin (3), Nacogdoches
1992	Austin, Houston, San Antonio, Columbus
1991	Austin (2), Beaumont, San Antonio

1990	Austin (2), Abilene, Round Top
1989	Austin (2), Dallas, Jefferson
1988	Austin (2), Brownsville, Angleton
1987	Austin (2), El Paso, Laredo
1986	Austin (4)
1985	Austin, Fort Worth, Fort Davis, San Angelo
1984	Austin, Lubbock, Bonham, Castroville
1983	Austin (2), Kilgore, Galveston
1982	Austin (2), Harlingen, Brenham
1981	Austin, Laredo, Amarillo, El Paso
1980	McAllen, Corpus Christi, Fort Davis, Jefferson
1979	Brownsville, Kerrville, Dallas, Uvalde
1978	Austin, Corpus Christi, San Antonio, Columbus
1977	Austin (2), Galveston, Granbury
1976	Austin, Beaumont, Fort Worth, Galveston
1975	Austin (2), Dallas, Nacogdoches
1974	San Antonio, McAllen, Amarillo, New Braunfels
1973	Austin, Fort Davis, Galveston, Fort Worth
1972	Austin (3), Lubbock
1971	Austin (2), Abilene, Del Rio
1970	Corpus Christi, Jefferson, Fort Worth, Fredericksburg
1969	Austin, El Paso, Waco
1968	Austin (2), La Grange, San Antonio
1967	Austin, San Antonio, Galveston
1966	Austin, Fort Worth (2)
1965	Austin (4), Beaumont, Odessa
1964	Austin (2), Brownsville, Center
1963	Austin (3), Galveston
1962	Austin (5), Nacogdoches, Odessa, San Antonio (2), Amarillo, El Campo
1961	Austin (4)
1960	Austin (4)
1959	Austin (4)
1958	Austin (4)

## TEXAS HISTORICAL COMMISSION

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**Item 13.3**  
Texas Historical Commission  
Quarterly Meeting  
January 30-31, 2024

### **Consider approval of authorization for safe deposit boxes for the Texas Historical Commission**

#### **Background**

At the April 15, 2009 quarterly meeting, the commissioners of the Texas Historical Commission passed a blanket resolution authorizing Mark Wolfe, Executive Director, to have access to all boxes in the agency's name. Additionally, the Deputy Executive Director, Chief Financial Officer and the Finance and Accounting Officer have access to the boxes and two signatures are required to access the boxes at any given time. Due to the retirement of Mr. Wolfe on December 31, 2023, and effective immediately, authorization for access to the agency's boxes for Mr. Wolfe will be replaced and given to Ed Lengel.

#### **Committee Motion**

Move that the committee send forward to the Commission and recommend approval that effective January 31, 2024, Ed Lengel replace Mark Wolfe with access to all safe deposit boxes in the agency's name.

#### **Commission Motion:**

Move to approve that effective January 31, 2024, Ed Lengel replace Mark Wolfe with access to all safe deposit boxes in the agency's name.

## TEXAS HISTORICAL COMMISSION

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**Item 13.4**  
Texas Historical Commission  
Quarterly Meeting  
July 19 & 20, 2023

### **Confirm new appointments to Board of Trustees of the Friends of the Texas Historical Commission**

#### **Background:**

The Friends of the Texas Historical Commission (Friends) is a nonprofit 501 (c) (3) organization dedicated to supporting the historic preservation programs of the THC. The Friends was formed in 1996 to assist the THC in the protection, preservation, and promotion of the state's rich heritage, and in educating Texas citizens about their shared legacy. Through the Friends, the THC has raised more than \$16 million to support programs such as the *La Belle* Shipwreck Project, the Red River War Battle Sites Project, the excavation of La Salle's Fort St. Louis, the Texas in World War II Initiative, the THC Diversity Internships, the Texas Civil War Monuments Fund, and most recently the San Felipe de Austin State Historic Site Museum. A board of trustees, including the executive director of the Texas Historical Commission, oversees the Friends.

Trustees are appointed for three-year terms and are selected to provide preservation, operational and investment advice to the organization and to ensure that the activities of the organization support the preservation efforts of the THC.

In order to facilitate a close working relationship, the Commission appoints at least one more than half of the Trustees who serve as "Commission-appointed Trustees". The Friends board appoints the remaining trustees as "Corporate Trustees". The current Board of Trustees includes twelve (13) Commission appointees, and eight (8) Corporate appointees. Please see the attached "*Trustees Term of Service FY 2024-2026*".

#### **Suggested Motion – Executive Committee**

Move to approve and send to the Full Commission the **new appointment** of **Daisy White** as Commission Trustee of the Friends of the Texas Historical Commission for a three-year term (FY 2024-2026) beginning upon the approval of this motion and ending on August 31, 2026.

#### **Suggested Motion – Full Commission**

Move to confirm the **new appointment** of **Daisy White** as Commission Trustee of the Friends of the Texas Historical Commission for a three-year term (FY 2024-2026) beginning upon the approval of this motion and ending on August 31, 2026.

#### **CLASS III (January 31, 2024– August 31, 2026) – Commission Appointees**

Daisy White (new appointment – bio attached)



## **DAISY SLOAN WHITE – BIOGRAPHY**

Daisy Sloan White, Consultant with expertise in development, communication, marketing, and event planning.

In 2005 Daisy was appointed by then Governor Rick Perry to the Governor's Commission for Women and served her six-year term until 2011. She was then appointed to the Texas Historical Commission, serving for 12 years and was the Chair of the History Programs Committee.

Currently, she is the Senior Advisor to the George and Barbara Bush Foundation, retained for her services as a Consultant for Special Events and Projects. She is currently involved in organizing 41@100, a Centennial Celebration of the life and legacy of President George H.W. Bush, in June of 2024, which would have been his 100<sup>th</sup> birthday. As part of the centennial celebrations, the George H.W. Bush Presidential Library & Museum will be opening The Pavilion, which will house a retired Marine One helicopter, the 4141 Locomotive and a café.

After living in Houston for over 40 years she and her husband moved back to College Station, her childhood home, in 2017. Daisy currently serves on The Advancement Board for Texas A&M University Press, on The Brazos Valley Museum of Natural History Board, and the Advisory Board for Bo's Place, a Houston non-profit bereavement center offering grief support services for children, families, and adults. She is a member of the Texas State Committee for the National Museum for Women in the Arts in Washington, DC.

Daisy received her BA from the University of Texas and her MA from Southern Methodist University in Speech Pathology. She is married to John D. White. They have 2 grown daughters and 5 grandchildren, 3 of which are triplet grandsons attending Texas A&M University.



**Trustee Terms of Service  
FY 2024-2026  
(September 1, 2023 – August 31, 2026)**

**Class I (Term Expires August 31, 2024)**

Donna Carter – Commission  
Sehila Mota Casper – Commission  
Rowena Houghton Dasch – Corporate  
Courtney Read Hoffman – Commission  
John Mayfield – Corporate  
Wes Reeves – Commission  
Sally Anne Schmidt – Corporate  
Brian Shivers – Commission

**Class II (Term Expires August 31, 2025)**

Jane Cook Barnhill – Commission  
Lareatha Clay – Commission  
Terry Colley – Corporate  
Bonnie McKee – Commission  
Joe Thrash – Commission  
Kay Timme – Corporate  
Welcome Wilson, Jr. – Commission

**Class III (Term Expires August 31, 2026)**

Aaron Dorfner – Corporate  
Sarah Zenaida Gould – Corporate  
Francisco Guajardo – Corporate  
Sarita Armstrong Hixon – Commission  
Harriet Latimer – Commission  
Kristine Navarro McElhaney – Commission  
Vanessa McElwrath – Commission  
Dianne Duncan Tucker – Commission  
Daisy Sloan White – Commission NEW APPOINTMENT

**THC Commission Liaisons**

Monica P. Burdette  
John W. Crain  
John L. Nau, III

**Advisory Board**

Killis Almond	Michael Hurd
Diane Bumpas	Lynn McBee
Mary Stripling Duncan	Joan McLeod
Stuart Gleichenhaus	Robert Oliver
Albert "Boo" Hausser	MariBen Ramsey

## TEXAS HISTORICAL COMMISSION

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Item 13.5  
Texas Historical Commission  
Quarterly Meeting  
January 30-31, 2024

### **Consider approval to request capital authority for San Felipe de Austin archeology lab/maintenance/retail office facility**

#### **Background**

In April 2022, capital authority was granted on the San Felipe de Austin project by the Governor (April 22, 2022) and the Legislative Budget Board (LBB) (April 19, 2022). The Historic Sites architectural team worked with site staff to further refine the scope of work then crafted a Request for Qualifications (RFQ) that was reviewed by Texas Historical Commission (THC) Purchasing and Contracting Services as well as the Office of the Attorney General (OAG). The RFQ was posted March 30, 2023, and bids were received May 16, 2023. After a comprehensive proposal evaluation, a Notice of Intent to Award was issued on June 28, 2023. During the summer, the contract was negotiated, and the OAG drafted contract was executed on October 16, 2023. THC has unexpended balance (UB) authority for the Sporting Goods Sales Tax funding in HB1 Rider 24. THC has been notified by the Texas Comptroller of Public Accounts that the prior authorization to carry over the funds into FY-2024 needs an extension of authorization, because THC is lacking the capital authority for FY 2024. A formal capital budget UB authority request is now needed for LBB and Governor's Office approval.

#### **Suggested Motion (Committee):**

Move that the committee send forward to the Commission and recommend approval to request capital authority for San Felipe de Austin archeology lab/maintenance/retail office facility.

#### **Suggested Motion (Commission):**

Move for approval to request capital authority for San Felipe de Austin archeology lab/maintenance/retail office facility.